

**Town of Ridgefield- Ridgefield Arts Council Meeting  
September 4, 2024 at 7:00 PM**

**In-Person Attendees:**

**Town Hall Annex  
66 Prospect Street, Ridgefield CT 06877**

**Those Attending Virtually:**

**<https://us02web.zoom.us/j/3625596884?omn=84770649006>**

**Meeting ID: 362 559 6884**

**One tap mobile**

**• +1 929 205 6099 US (New York)**

**Find your local number: <https://us02web.zoom.us/j/3625596884?omn=84770649006>**

Minutes taken by Danielle Roth

Present (in-person): Tracey Bryggman, Colleen Cash, Joe Collin, Jennifer Dineen, Mike McNamara, Danielle Roth

Present (virtually): Raje Kaur, Amy Casey

Excused: Joshua Fischer, Pamme Jones

Guests: None

**MEETING TO ORDER**

Dani made a motion to call the meeting to order. Tracey seconded. The meeting was called to order at 7:06pm.

**MINUTES**

- Raje made a motion to amend the August 2024 Minutes to update that the 2025 Banner Slot Request will be sent out in September. Tracey seconded. All approved.
- Raje made a motion to approve the August 2024 Minutes pending that adjustment. Colleen seconded. Amy and Mike abstained since they were not at the August meeting. All approved.

**TREASURER'S REPORT**

- We ended the fiscal year having spent 97.2% of our budget.

**Old Business**

Leadership of RAC

- The Co-Chairs plan to lead the monthly meetings and will communicate the schedule to all council members for the remainder of the year.
- Inbox management solutions forthcoming.

#### Budget Discussion: Expenditure Approval and Allocation

- The council discussed current practices and processes and brainstormed ways to ensure we stay within budget.
- Joe made a motion that going forward, expenses over \$500 must be presented to the Council Executive Team (Co-Chairs, Treasurer, Secretary) for their discretionary approval prior to purchase. Expenditures over \$1000 must be presented to the full council for a vote. Mike seconded. All approved.

#### CT Arts Alliance Membership

- The council reviewed the membership benefits of the CT Arts Alliance.
- Joe made a motion that the RAC become a member of the CT Arts Alliance. Jennifer seconded. All approved.

#### Group Updates as needed

##### Arts Alliance Memberships

- The council discussed our current memberships and will reevaluate all memberships at the end of the year to be sure we are utilizing all of the resources available to us.

##### RAC Membership Recruitment

- The council has received interest from a few prospective members.
- Co-chairs are in touch with them and plan to connect and invite them to attend an RAC meeting.

##### EDR

- The next EDR is scheduled for September 20th at Weir Farm @ 9am.

##### Banners

- 2025 Banner Slot requests will be sent out this month.

##### Arts Column

- This month's column has been submitted and will be out this week in the Ridgefield Press.

## **New Business**

### 2025 Planning

- The council will circulate a poll for monthly meeting availability in hopes the 2025 schedule can be approved at the October meeting.
- Co-chairs will discuss EDR scheduling with the organizations at the September EDR to gather their feedback and preferences.
- The council discussed being more strategic in scheduling events overall.
- A 2025 Scholarship Fundraiser + combined Generator event is tentatively scheduled for Wednesday, October 23rd at the Lantern. Council members volunteered to confirm location and guest bartenders.

### BTS Brainstorm

- The council discussed Behind the Scenes scheduling, attendance, and participation in years past and brainstormed potential revisions to the event structure and format. The council plans to present the challenges to the Executive Directors at the next EDR for their feedback and ideas.

## **ADJOURNMENT**

- The meeting was adjourned at 8:29pm following a motion made by Dani and seconded by Raje. All approved.

The next meeting will be 10/9/2024 at 7pm.